



Bizagi Spark

From Project to Program – in three simple steps

1 / Empower

Replicate your process automation success with OnTarget Methodology

Transforming your enterprise requires time and patience, investment in people and technology, commitment from your executive leadership, middle management, and the workforce.

OnTarget Methodology defines the Empower phase of the Spark Framework and helps to **establish best practice and replicate your QuickStart success** across new areas of your business. Enjoy expanding your process automation know-how and define your competence group to gain traction quickly.

The aim of Empower approach is to embed the key disciplines within your business to gradually implement Bizagi across your enterprise and potentially optimize many hundreds of processes.

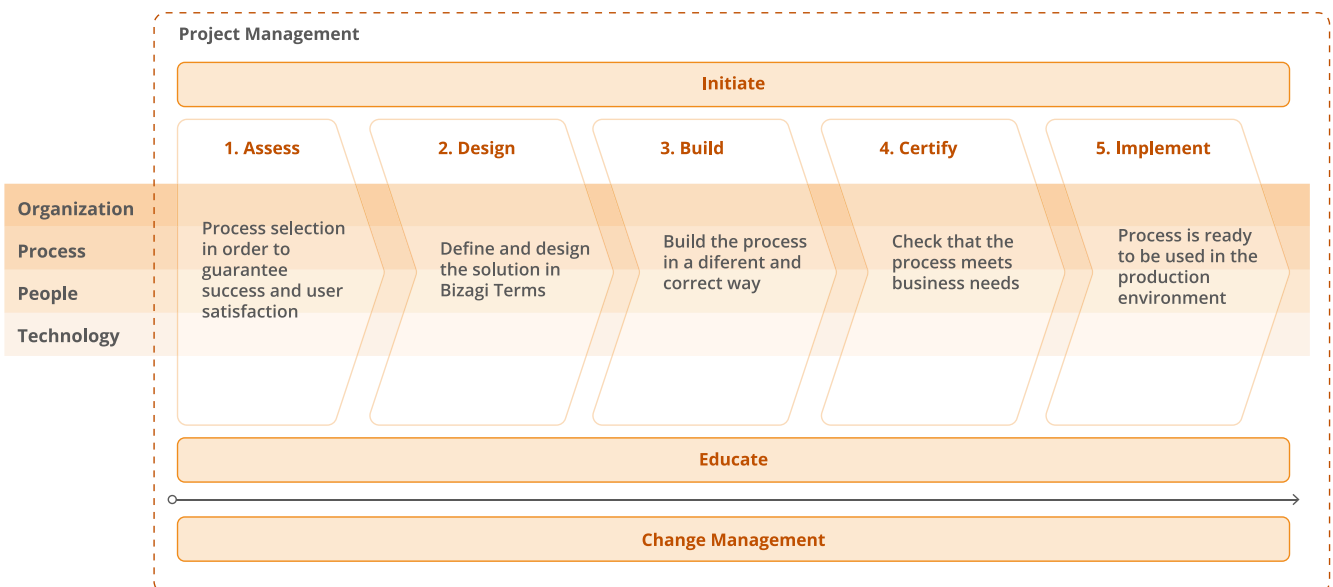


Figure 1: OnTarget is a robust and proven methodology consisting of five phases for success

OnTarget starts with developing a knowledge transfer plan to 'close the gap' by combining advanced training and pragmatic skills exchange. This is to assist you to deliver the second process in 16 weeks using the rigor of our methodology.

Successfully completing this empowerment phase will provide your enterprise with a solid foundation to subsequently form a **Bizagi Process Factory Hub** and successively automate processes in a consistent manner utilizing the full functionality of Bizagi.

Essentials of the OnTarget Methodology

Initiate

A core component of Project Management

The Project Set-Up phase provides knowledge transfer of best practice methods to set up your Bizagi BPM project. Correct project initiation will ensure that all elements (resources, project plan, standards, roles, etc.) are efficiently coordinated to meet business requirements and that adequate resources are in place to deliver on time.

Educate

The first step in Change Management

A specific training plan is created based on the outcome of the Skills Assessment analysis.

Advanced customized training, delivered on-site by our experts will ensure you close the critical skills gaps and help you embed Bizagi process automation best practice into the program. The training plan covers modeling and key stages of process automation.

OnTarget Methodology Steps Overview

1. Assess

If QuickStart has already been delivered (Energize step of the Spark framework), a right second process to automate may already be apparent. However, if QuickStart was by-passed, then you can apply the Bizagi Process Assessment tool to help you select potential process candidates, up to maximum of ten. Three dimensions in the Process Selection analysis are considered: Business Impact, Process Maturity and Complexity.

2. Design

Functional: Embed best practices around defining and designing the solution details in Bizagi terms based around your business requirement. Essentially this is about closing the gap between the functional requirements and the specific Bizagi application functionality.

This phase is a critical point of the empowerment process. It is very important that user requirements have been effectively captured and truly represented. By applying and embedding Bizagi's best practices we will help you develop the structured approach to ensure this is achieved.

For more details refer to QuickStart Data Sheet

Download

Technical: Transfer best practice knowledge to your process automation team by creating the Bizagi Technical Design Document (Bizagi Tech). This defines in detail, the solution from a technical viewpoint based on the functional design (Bizagi Spec) defined in the previous phase.

3. Build

By creating a tangible working solution in Bizagi, you can empower your team with best practice knowledge transfer. By co-working we will help you model and develop the selected process in Bizagi working from the detailed Bizagi Spec and Bizagi Tech document definitions and integrating all the components that form part of the application.

During the construction phase the selected process is modeled, the data structure is created, templates are developed and validated and the behaviors of fields configured together with supporting business rules and policies.

4. Certify

This stage will help to certify that your Bizagi process configuration meets business requirements specified in the Design Phase and is ready for implementation in the production environment.

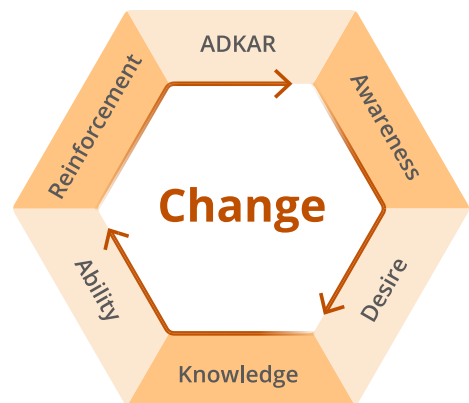
5. Implement

Take the certified Bizagi solution to the production environment. Knowledge transfer is provided by developing a structured plan, using Bizagi's best practice template. The plan is a critical task to ensure the project objectives are achieved.

At the end of this phase, the fully configured Bizagi application will be running the selected process in a production environment; documentation is completed and Bizagi will provide go-live support to quickly address any unforeseen issues.

Change Management

Change management must be an integral part of launching any process automation project. As part of the QuickStart methodology, Bizagi will provide you with a scoring template, based on the ADKAR Change Management model, to manage the change process throughout the 7 week implementation period. This will provide you with a much higher probability of the process change being accepted into the business and successful end user adoption.



* The methodology does not include process design/redesign and assumes there is a mature and accepted understanding of your processes across your organization.

Kick-start your BPM program with a quick, measurable win

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